

Scottish Agronomy Ltd

Privacy Policy

Last Updated: 1st August 2026

1. Introduction

Scottish Agronomy Ltd is committed to protecting and respecting your privacy. This Privacy Policy explains how we collect, use, store, and protect personal information in accordance with the UK General Data Protection Regulation (UK GDPR), the Data Protection Act 2018 and the Data Use and Access Act 2025.

This policy applies to all personal data processed by Scottish Agronomy Ltd through our operations, events, website, customer interactions, and employment activities.

2. Data Controller

Scottish Agronomy Ltd is the data controller responsible for your personal information.

Contact Details

Name:	Robin Barron
Address:	Scottish Agronomy Ltd Arlary Farm Milnathort Kinross KY13 9SJ
Email:	r.barron@scottishagronomy.co.uk
Telephone:	01577 862759

3. Information We May Collect

We may collect and process the following categories of personal information:

- Name and contact details
- Postal and billing addresses
- Email addresses and telephone numbers
- Customer records
- Payment and transaction information
- CCTV video and audio recordings
- Website usage data and IP addresses
- Recruitment and employment information

4. How We Collect Information

We collect personal information when:

- You contact us by phone, email, website form, or in person
- You visit our premises or facilities
- You become a member or contract services from us
- You attend events
- You apply for employment opportunities
- You use our website
- You engage with us through social media or third-party platforms

5. How We Use Personal Information

We use personal information for the following purposes:

- To provide services to members and customers
- To manage member and customer relationships
- To process payments and invoices
- To maintain estate safety and security
- To support health and safety obligations
- To prevent and detect crime or anti-social behaviour
- To investigate incidents and complaints
- To comply with legal and regulatory obligations
- To improve our services and facilities
- To manage recruitment and employment processes

6. CCTV Monitoring

We operate CCTV systems at our Arlary premises for the purposes of:

- health and safety
- site and asset security
- crime prevention and detection
- staff, visitor, and customer safety, and
- incident investigation.

Our CCTV systems may capture both video and audio recordings. Recordings are processed under our legitimate interests in maintaining a safe and secure environment and, where applicable, complying with legal obligations.

Access to CCTV recordings is restricted to authorised personnel only.

CCTV recordings may be shared with:

- law enforcement agencies;
- insurers;

- legal advisers; and
- regulatory authorities

where necessary and lawful to do so.

Unless required for an active investigation or legal matter, CCTV recordings are generally retained for up to fourteen days before secure deletion.

Clear signage is displayed where CCTV monitoring operates.

7. Lawful Basis for Processing

We process personal information under one or more of the following lawful bases:

Contractual Necessity	Where processing is necessary to fulfil a contract or take steps prior to entering into a contract.
Legal Obligation	Where processing is required to comply with legal or regulatory obligations.
Legitimate Interests	Where processing is necessary for our legitimate business interests, including maintaining estate safety and security, provided these interests are not overridden by your rights and freedoms.
Consent	Where you have provided consent, including for certain marketing communications.

8. Marketing Communications

We may send marketing communications where lawful to do so. You may opt out at any time by contacting us or using the unsubscribe option included within communications.

9. Sharing Personal Information

We may share personal information with:

- Professional advisers and consultants
- IT and website service providers
- Payment processors
- Accountants and auditors
- Insurers
- Legal and regulatory authorities where required
- Service providers acting on our behalf

We require all third parties to respect the security and confidentiality of personal information.

10. International Transfers

Where personal information is transferred outside the United Kingdom, we will ensure appropriate safeguards are in place in accordance with applicable data protection laws.

11. Data Retention

We retain personal information only for as long as necessary for the purposes for which it was collected, including satisfying legal, accounting, and reporting obligations.

Typical retention periods may include:

Data Type	Typical Retention Period
Customer enquiries	Up to 24 months
Membership and customer transaction records	Up to 7 years
Financial records	7 years
Recruitment records	Up to 12 months
CCTV recordings	Up to 14 days*
Website analytics data	Up to 26 months
Employment records	As per statutory requirements

**If any issues arise where CCTV records are required for evidence, this data will be held for as long as necessary to investigate the incident.*

12. Website Cookies and Analytics

Our website may use cookies and analytics tools to improve user experience and monitor website performance.

Cookies may collect information such as:

- IP address
- Browser type
- Device information
- Pages visited
- Time spent on the website

You can manage cookie preferences through your browser settings.

13. Data Security

We implement appropriate technical and organisational measures to protect personal information against unauthorised access, loss, misuse, alteration, or disclosure. Access to personal data is restricted to authorised personnel and trusted service providers who require access for legitimate business purposes.

14. Data Breaches

We will identify, investigate, and report personal data breaches in accordance with applicable data protection laws.

15. Your Rights

Under UK GDPR, you may have the right to:

- Request access to your personal information
- Request correction of inaccurate data
- Request erasure of personal information
- Restrict or object to processing
- Request transfer of your data
- Withdraw consent where applicable
- Make a complaint to us
- Lodge a complaint with the Information Commissioner's Office (ICO)

Requests or complaints can be made using the contact details provided in this policy. Any request or complaint submitted to Scottish Agronomy Ltd will be acknowledged within 30 days and the outcome will be notified without undue delay.

16. Children's Privacy

Our services and website are not intended for children, and we do not knowingly collect personal information relating to children.

17. Changes to This Policy

We may update this Privacy Policy from time to time. Any updates will be published on our website.

18. Contact Information

If you have any questions about this Privacy Policy or how your personal information is handled, please contact Robin Barron (r.barron@scottishagronomy.co.uk)

If you remain dissatisfied, you have the right to complain to the Information Commissioner's Office:
<https://www.ico.org.uk>

Scottish Agronomy Ltd is registered with the ICO, reference number ZC197369